

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their office Tuesday, January 21, 2025. The meeting was called to order at 8:30am with the pledge of allegiance to the flag.

Cecil Mayle, President
Heidi Maxwell, Vice-President
Steve Best, Member

The commissioners did the following over the past week:

All three commissioners attended a CIC meeting on Monday.

Commissioner Best visited the dog pound Tuesday. He also attended an online CCAO Small County Infrastructure training on Thursday.

25-048- Motion by Mr. Best and seconded by Mrs. Maxwell to approve the minutes of January 13, 2025.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

Al Eltringham, Riecker Maintenance

Advance H/C found that RTU 3 K-11 compressor 1 has a shorted-out thermostat winding. The compressor will need to be replaced, Advanced will be sending a quote. 8-6-24.

Parts have been ordered for the John Deere tractor for the Safety Recall (Brake Rod Bell Crank) 10-28-24

Belts for RTU's 1,2, &3 have been received by Advanced H/C and will be scheduled for replacement when the weather breaks. 1-13-25

Bragg's started installing new carpet and as of Friday 12-27-24 the conference rooms on the 2nd and 3rd floors and the Treasurer's office are completed. They are moving to the Recorder's office 12-30-24 Commissioner's finished 1-2-25 Recorders Office is finished 1-10-25 Now working on the extension Office 1-8-25 ran out of carpet.

We need to purchase a couple cases of ceiling tiles to replace the bad tiles on the first floor area

Health Department has received the final paperwork for the Back Flow systems and the Courthouse water will not be shut off. 1-2-25

Able's H/C working on Furnace in the Basement at the Courthouse, unknown electrical problem
1-9-25

Received Ford F250 Truck from Southeastern Ohio Joint Solid Waste MGMT. District 1-15-25

Title and Registration form BMV 4501 has been sent to Ohio Bureau of Motor Vehicles for the
new Plates 1-17-25

John Telez, Engineer; Steve Hook, Deputy Engineer

Infrastructure and Safety Management

Discussion on combining administrative roles and cost analysis for hiring.

- **Combining Positions**

The discussion focused on combining the floodplain administrator position with the EMA director role due to potential retirement and budget constraints. The idea was to advertise for a combined position, and two candidates were considered, with one being well-qualified.

- **Cost Analysis**

A cost analysis was conducted for the combined position, estimating a \$30/hour rate, totaling around \$65,000 annually. However, the first candidate requested \$27,000, which would cost approximately \$90,000 with benefits, but was offered \$17,000 due to budget limitations.

- **Former Sheriff's Interest**

The former sheriff expressed interest in the position for insurance reasons, as he is not yet eligible for Medicare. He was considered for a \$15/hour rate, totaling \$57,000 annually, but he was not interested in the EMA responsibilities.

- **Next Steps**

The next steps involve updating the floodplain resolution and educating people about the changes. The meeting ended with a suggestion to email further details for review.

Heidi Burns, Job & Family Services

COG (Council of Government) meeting reminder

Mandated Share for January 2025 \$3,278.83

Travel Requests

- Joe Frazier to Columbus on 7/23-7/25 for OJFSDA Fiscal Symposium
- Joe Frazier to Lewis Center on 3/24-3/25 for OJFSDA New Director Training
- Joe Frazier to Marietta on 1/21 for OMJ Partner Meeting

Reminder Mrs. Burns will not be in the office on January 27, 2025. Will be in Athens at meeting.

Julie Gridley, Pound Keeper

Humane Society Dogs

Questions about the adoptability of dogs brought in by a Humane Officer and the court's involvement in their cases. The need to hold dogs until a court decision is made was discussed.

Spaying and Neutering Protocol

Debate on the protocol for spaying and neutering dogs, especially for those adopted out of county. Issues with communication and coordination with two individuals for scheduling procedures were highlighted.

Adoption Fees and Out-of-County Adoptions

Discussion on charging adoption fees for out-of-county adoptions and the responsibility of adopters to spay or neuter the dogs.

Technical Issues

Mention of technical issues with cameras and the need for a password to restore functionality.

- Two dogs were adopted. There were also two that were picked up by their owners.

Currently, there are eight dogs that need to find homes.

Sophia Wiseman, OSU Extension

Sophia Whisman- 4-H Extension Educator

January 4th Sophia and Devan Eier planned to take Junior fair Board kids to the OFMA Junior Fair conference day but was cancelled due to weather. January 7th-9th Sophia attended a Fair Entry Conference with Amanda Murphy our fair data collection person. January 10th Sophia met with Pam Montgomery and Jessica Rockey to assign WHIZ news TV spots for 2025. January 11th Sophia attended a 4-H volunteer celebration banquet. Sophia every month meets with a STEAM design team and is currently working on putting together an Inservice with the design team for other educators on STEAM (Science, Technology, Engineering, Art, Mathematics) programming. This design team has also been working on providing curriculum for STEAM programming to other 4-H educators.

This month so far Sophia has attended Extension Advisory and Senior Fair Board meetings.

This month Sophia will continue prepping for the older youth groups kicking off and working on prepping QA and Skillathon study guides.

Pam Montgomery-4-H/FCS Extension Educator and Area Leader

In the past month she has been working to reorganize several programs/groups for the upcoming year in 4-H including Fashion Board, CARTEENS, 4-H Advisory Committee, Horse sub-committee, and trainings for Camp Counselors. She is excited about the increased interest of 4-H members in the learning sewing skills and making sure the programs are off to a good start for 2025. The recent weather slowed the progress in getting some of the programs underway. At the state level Pam organized the statewide 4-H Master Clothing Educator Volunteers holiday celebration and planning workday for 2025 at the 4-H Center on Ohio State University Campus in Columbus on 12/27/25. She also presented with members of the Winning 4-H Task Force at the Ohio Fair Manager Conference on 1/3/2025 on the Winning 4-H Plan and Special Needs shows at the county fair.

Pam Montgomery attends the monthly Morgan County Family and Children First Council meetings and serves at the current chair of the council.

In the Family and Consumer Sciences program area Pam has scheduled Successful Co-Parenting classes, Active Parenting classes, and basic household budgeting classes for 2025. She is still working with her co-presenter to set a schedule for Matter of Balance to be offered later in the year. As the Area Leader for Morgan, Muskingum, Perry, and Washington Counties she continues to have one-on-one meetings with the staff members she is supervising in the counties, attends staff meetings, and Extension Advisory Committee meetings when requested.

Kristina Moore- SNAP-Ed Coordinator/Educator

From December 19, 2024, until January 2, 2024, Kristina Moore was out of office for the holidays. Upon returning Moore assisted with Morgan County United Ministry food distribution to the Stockport and Chesterhill areas. New outreach was done with the Morgan County Health Department, New Hope, the Chesterhill branch of the Kate Love Simpson Library, Tabor Christian School, and AllWell to name a few. Emails were resent to Morgan East, South, and the Middle School for potential programming in 2025. New programs with the Walk Club partners of AmeriCorps, McConnelsville Kate Love Simpson Library and the Senior Center were cancelled due to weather the week of January 6 through 10, 2025. On January 10, 2025, Moore met with Diverse Ohio to discuss upcoming topics, met with Joe Frazier, Workforce Supervisor at JFS ad

Ohio Means Jobs, and met with Raya Abner, Community Engagement Manager for SE Ohio Foodbank, Hocking Athens Perry Community Action to plan Mini Mobile food distribution to McConnell Manor, Senior Center and a potential quarterly food distribution in the absence of Lutheran Social Services food distribution.

Jordan Penrose- Agriculture and Natural Resources Educator

In December, Jordan gave his monthly TV interview on WHIZ News, discussing upcoming events, different types of fresh-cut Christmas trees, and updates on our current drought status. He also attended pesticide in-service, for updates to recertification material and updates from the Ohio Department of Agriculture, before pesticide and fertilizer recertification starts.

In January, Jordan put together a newsletter to share about upcoming events and timely articles. He also gave his monthly TV interview on WHIZ News, discussing upcoming events, winter weather preparedness on the farm, and livestock in cold weather. Jordan also attended the extension advisory committee meeting and gave a report about the Agriculture and Natural Resources program area. He has also continued work on a hay storage research project by taking hay samples. Jordan has also participated in various meetings, such as the bi-weekly corn call meeting, monthly beef team meeting, and monthly forage team meeting, to share updates about crops, forages, livestock, and drought conditions in Morgan County with his coworkers around the state.

- Also, a Memorandum of Understanding was brought up and signed by the commissioners. The Commissioners' Clerk will receive an official copy after all parties have signed off. See Attachment A

John Wilt, 911/EMA

Testing and Training Setup

The testing at the sheriff's office faced issues due to Westel, delaying the firehouse testing.

Training on computer-aided dispatching is scheduled for January 22 and 23, 2025.

Fiber Installation

Discussion on replacing the current fiber with Glow Fiber at the Sheriff's Office and Firehouse to improve connectivity. A five-year contract is required.

County Fire Radio Issues

The county fire radio's amplifier was damaged due to excessive wattage, and the antenna is in poor condition. Temporary improvements were made.

Generator and Antenna Maintenance

Discussion on utilizing an unused generator for fire radios and addressing antenna wiring issues. The building is in good condition.

Cheryl Subler, CCAO

The commissioners were given an introduction/overview of CCAO (County Commissioners of Ohio.)

Becky Thompson, Dog Warden

-Submitted report
-Full report can be found online at:
https://www.morgancounty-oh.gov/dog_warden_reports.html

Jeff Babcock, IT Administrator

The IT Director discussed the notices on the County's website with the Commissioners – specifically, which items could be removed from the main page. Items on the website that are no longer relevant will be archived for records retention and removed from the main page. Additionally, the Commissioners' Facebook page was updated to reflect the new Board of Commissioners.

With all the new elected officials now in place, a new County phone list was published internally this past week. The phone list will need to be updated frequently over the coming months as personnel settle into their new offices.

The IT Director discussed the process of billing offices that are not part of the County's General Fund for IT support with the Commissioners.

Shannon Wells, Development Office

Shannon Wells met with the Monroe County Commissioners and Monroe County Prosecuting Attorney. James Peters on January 21, 2025 at 10am to discuss the memorandum of understanding. The transition of Monroe employees to Morgan employees on July 1, 2025 was also discussed.

Commissioner Maxwell, Commissioner Best and Shannon attended a plant tour with EZG Manufacturing on January 13, 2025 provided by Jamie Lang, Plant Manager.

Commissioner Mayle, Commissioner Maxwell, Commissioner Best and Shannon Wells attended a meeting of the CIC AT 4PM ON January 13, 2025.

Transfers, Then & Nows, Supplemental Appropriations & Utility Applications

25-049- Motion by Mr. Best and seconded by Mr. Mayle to grant permission to American Electric Power-Joint Use/Chris Postle to span over CR 100 located in the Township of Malta, Sec. No. 10, Morgan County, Ohio.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-050- Motion by Mrs. Maxwell and seconded by Mr. Best to grant permission to American Electric Power-Joint Use/Chris Postle to span over CR 16 & 25 located in the Township of Deerfield Sec. No. 34 Morgan County, Ohio.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-051- Motion by Mr. Best and seconded by Mr. Mayle to grant permission to American Electric Power-Joint Use/Chris Postle to span over CR 61 located in the Township of Windsor Morgan County, Ohio.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-052 Motion by Mr. Best and seconded by Mr. Mayle to grant permission to American Electric Power-Joint Use/Chris Postle to span over CR 13 & 39 located in the Township of Penn, Sec. No. 10 & 11 Morgan County, Ohio.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-053- Motion by Mrs. Maxwell and seconded by Mr. Best grant permission to American Electric Power-Joint Use/Justin Johnson to span over CR T-150 & 6 located in the Township of Windsor & Meigsville, Morgan County, Ohio.

.Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-054- Motion by Mrs. Maxwell and seconded by Mr. Best to grant permission to American Electric Power-Joint Use/Chris Postle to create construction within CR 13 located in the Township of Union, Morgan County, Ohio.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-055- Motion by Mr. Best and seconded by Mrs. Maxwell to grant permission to Osmose Utilities Services Inc. to span over CR Hooppole Ridge located in the Township of Meigsville, Sec. No. 26, Morgan County, Ohio.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-056- Motion by Mrs. Maxwell and seconded by Mr. Best to approve the initial budget that was submitted with the incorrect fund numbers. We would like to request the correct those and reappropriate the money to the correct lines:

What was Submitted:

| | |
|------------------|---------------------------|
| 068-2024-5102.00 | Salaries \$48,500.00 |
| 068-2024-5367.00 | PERS \$6,500.00 |
| 068-2024-5368.00 | Medicare \$678.00 |
| 068-2024-5369.00 | Worker's Comp. \$600.00 |
| 068-2024-5304.00 | Equipment \$0.00 |
| 068-2024-5306.00 | Contract \$6,500.00 |
| 068-2024-5309.00 | Other Expenses \$1,172.00 |
| 068-2024-5307.00 | Insurance \$1,000.00 |

What should be:

| | |
|------------------|---------------------------|
| 068-2025-5102.00 | Salaries \$48,500.00 |
| 068-2025-5102.00 | PERS \$6,500.00 |
| 068-2025-5368.00 | Medicare \$678.00 |
| 068-2025-5369.00 | Worker's Comp \$600.00 |
| 068-2025-5304.00 | Equipment \$0.00 |
| 068-2025-5306.00 | Contract \$6,500.00 |
| 068-2025-5309.00 | Other Expenses \$1,172.00 |
| 068-2025-5307.00 | Insurance \$1,000.00 |

083-2025-5102.00 Salaries \$55,200.00
 083-2025-5367.00 PERS \$7,728.00
 083-2025-5368.00 Medicare \$800.40
 083-2025-5369.00 Worker's Comp. \$250.00
 083-2025-5309.00 Other Expenses \$9,521.60
 083-2025-5307.00 Insurance \$1,500.00

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-057- Motion by Mr. Best and seconded by Mrs. Maxwell to approve appropriation adjustments for Fiscal Year 2025 Felony Care & Custody, January 1, 2025 thru June 30, 2025:

| <u>Line Items</u> | <u>Account Number</u> | <u>Amount</u> |
|--|-----------------------|--------------------|
| Salary, Probation Officers | 023-2025-5102.02 | \$27,756.00 |
| Salary, Probation Administrators | 023-2025-5102.00 | \$36,304.00 |
| PERS, Probation Officers | 023-2025-5367.02 | \$ 6,272.46 |
| PERS, Probation Administrators | 023-2025-5367.00 | \$ 5,826.04 |
| Medicare, Probation Officers | 023-2025-5368.02 | \$ 414.22 |
| Medicare, Program Administrators | 023-2025-5368.00 | \$ 533.08 |
| Worker's Comp., Probation Officers | 023-2025-5369.02 | \$ 1,560.00 |
| Worker's Comp., Probation Administrators | 023-2025-5369.00 | \$ 1,460.00 |
| Monitoring & Surveillance | 023-2025-5301.00 | \$ 1,950.00 |
| Miscellaneous Expenses | 023-2025-5307.00 | \$10,239.59 |
| Drug Testing | 023-2025-5308.00 | \$ 44.00 |
| Total Appropriations | | \$92,359.39 |

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-058- Motion by Mrs. Maxwell and seconded by Mr. Best to approve FY24/25 Targeted Community Alternatives to Prison (TCAP) Grant:

| <u>Line Items</u> | <u>Account Number</u> | <u>Amount</u> |
|------------------------------------|-----------------------|---------------------|
| Salary, Probation Officers | 057-2425-5102.00 | \$42,640.00 |
| PERS, Probation Officers | 057-2425-5367.00 | \$ 6,490.00 |
| Medicare, Probation Officers | 057-2425-5368.00 | \$ 619.00 |
| Worker's Comp., Probation Officers | 057-2425-5369.00 | \$ 1,280.00 |
| Health Insurance | 057-2425-5365.00 | \$18,100.00 |
| General Operating Expenses | 057-2425-5303.00 | \$20,000.00 |
| Equipment | 057-2425-5304.00 | \$15,000.00 |
| Program Expenses | 057-2425-5309.00 | \$ 6,513.70 |
| Total 2024 Appropriations | | \$110,642.70 |

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-059- Motion by Mr. Best and seconded by Mrs. Maxwell to approve expense accounts for Fiscal Year 24/25 PSG funded by the Ohio Department of Rehabilitation and Corrections for the Morgan County Common Pleas Court; and the following are the adjusted appropriations for 2025:

| <u>Line Items</u> | <u>Account Number</u> | <u>Amount</u> |
|------------------------------------|-----------------------|---------------|
| Salary, Probation Officers | 055-2425-5102.00 | \$57,720.00 |
| PERS, Probation Officers | 055-2425-5367,00 | \$ 8,081.00 |
| Medicare, Probation Officers | 055-2425-5368.00 | \$ 837.00 |
| Worker's Comp., Probation Officers | 055-2425-5369.00 | \$ 1,732.00 |
| General Operating Expenses | 055-2425-5303.00 | \$13,208.94 |
| Equipment | 055-2425-5304.00 | \$ 2,000.00 |
| Program Expenses | 055-2425-5309.00 | \$ 2,000.00 |

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-060- Motion by Mrs. Maxwell and seconded by Mr. Best to approve the Morgan SWCD Board of Supervisors to transfer \$30,000.00 in appropriated funds from the Commissioner's General Fund to their account #015-0015-4001.00. Our records show a total of \$30,000.00 was appropriated to Soil Conservation for 2025.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-061- Motion by Mr. Best and seconded by Mrs. Maxwell to approve a supplemental appropriation in the amount of \$4,510.53 in the account #415-0415-5304.00 (equipment).

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-062- Motion by Mrs. Maxwell and seconded by Mr. Best to transfer \$207.23 from 200-0200-5301.00 into line 001-0602-4002.00 for 4th Quarter 2024 Housing Trust Fund Admin Fees.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-063- Motion by Mr. Best and seconded by Mrs. Maxwell to approve payment of bills. *See attached*

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-064- Motion by Mrs. Maxwell and seconded by Mr. Best to recess the commissioners meeting on January 21, 2025 at 4:00pm.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-065- Motion by Mr. Best and seconded by Mrs. Maxwell to reconvene the commissioners meeting on Thursday January 23, 2025 11:30am.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

25-066- Motion by Mrs. Maxwell and seconded by Mr. Best to adjourn Thursday January, 23, 2025 at 4:00pm.

Mr. Mayle yea, Mrs. Maxwell yea, Mr. Best yea Motion Carried

Cecil Mayle, President

Heidi Maxwell, Vice-President

Steven Best, Member

Sheila Welch, Clerk

Attachment A

MEMORANDUM OF UNDERSTANDING

This Agreement is entered into between the Morgan County Board of Commissioners "Commissioners" a local government, located at 155 E Main St, McConnelsville, OH 43756, and The Ohio State University on behalf of its Morgan County Extension Office ("OSU"), located at 155 E. Main St., Suite 320, McConnelsville, OH 43756.

WHEREAS, pursuant to Ohio Revised Code Section 3335.37, County Tax Levy for OSU Extension Fund, the Morgan County Board of Commissioners has appropriated funds from certain tax levies to support the OSU Extension Fund created by Ohio Revised Code Section 3335.35.

WHEREAS, the appropriated funds have been accumulating and have not been used by the Morgan County Extension Office;

WHEREAS, the Parties have agreed to use up to \$100,000 of the appropriated fund to renovate and upgrade the building occupied by OSU, as further described below, in support of Morgan County Extension. Further the Commissioners have agreed to not assess any financial penalties or claw back funds unused by OSU.

NOWHEREFORE, the Parties agree as follows:

Commissioners shall install new windows, carpeting and paint the office interior, to the extent which allocated funding permits. All renovations or upgrades will inure to the benefit of OSU. The parties shall continue to extend the related agreement permitting OSU to occupy the space and outline responsibilities of OSU's tenancy.

OSU agrees to transfer excess levy funds to line item N08 OSU Extension Learning Center after the first half tax settlement each year. The transferred funds are to be used exclusively for maintenance and upkeep of the learning center facility.

Agreed to by: _____
OSU Extension/Date

OSU Extension/Date

The Ohio State University
Michael Papadakis
Senior Vice President for Business and Finance & CFO

[Signature] 1-21-25

Morgan County Commissioner /Date

[Signature]

Morgan County Commissioner /Date

[Signature] 1-21-25

Morgan County Commissioner/Date

